



GRAND & HONOR AWARDEES IMPORTANT DETAILS

 **Action Required by Friday, March 20** — [Click Here](#) *to submit your firm & client representative information*

- **Up to 5 representatives** may take part in the formal photos.
- **Up to 4 representatives** may accept awards on stage during the Gala.

Rehearsal & Photos

- Rehearsal: **Tuesday, May 5 at 2:45-3:15 PM**
- Formal photos: **3:15-4:00 PM**
- Rehearsal is the **final opportunity** to review the Gala script and adjust on-stage representatives. **No changes are allowed after rehearsal.**
- Please ensure appropriate representatives of your firm and client are available dressed for the rehearsal, formal photographs, and award presentation at the Gala.

Gala Attendance

- [Register here](#) – Gala seating is pre-assigned by ACEC.
- Pick up your ticket at **Declaration Level, 1B**, before the Gala.

Red Carpet Interviews

- Held from: **4:00-6:00 PM**
- If participating, please plan accordingly to ensure you do not miss your scheduled photo session.

Tuxedo Rental

- Rent through [M. Stein & Co.](#): (202) 659-1434 / (301) 703-9422
- Mention **“ACEC Group”** for special rates:
 - **Orders by April 5:** \$140/\$155 with shoes
 - **After April 5:** \$170/\$200 with shoes
- Pick-up & drop-off at hotel concierge

SCHEDULE & LOCATION

TUESDAY, MAY 5

CABINET ROOM

(Declaration Level, 1B)

2:45–3:15 PM Rehearsal of Award Ceremony

3:15–4:00 PM Formal Photographs

CONSTITUTION LEVEL

4:00–6:00 PM Red Carpet Interviews

INDEPENDENCE BALLROOM

(Independence Level, 5B)

6:00 PM EEA Reception

7:00 PM Greetings and Introductions

7:05 PM Presentation of the Colors
The National Anthem

7:10 PM Acknowledgement of Sponsors & Award of Merit

7:15 PM National Recognition Awards Tribute

7:30 PM Dinner

8:30 PM EEA Top Awards Program

CONSTITUTION ROOM

(Constitution Level, 3B)

10:00 PM After-Party
Constitution Room A & B